

Rotary Club of Kingsville, Texas

District Grant No.

Project Title: Education Scholarships for Low Income Students

Progress Report: ___ Final Report: ___

**Rotary District 5930
District Grant Application
FY 2013-14**

Please print or type all information and use additional sheets of paper if necessary.

Rotary Club of Kingsville, Texas

Club Number: 2073

1. Project Description

Describe the project, its objectives, location, and how they will be attained. Attach additional pages if necessary.

Many well-meaning Non-Governmental Organization projects in developing nations fail because they attempt to re-invent the wheel; they are not well-coordinated with existing organizations and their own projects. The proposed project incorporates a collaboration between the Kingsville Noon Rotary club and the San Nicolas Rotary club (Monterrey, Mexico) that will collaborate with a small, voluntary organization named “Dar y Servir” (Give & Serve) which has extensive experience providing scholarships for underserved students in Monterrey, Mexico for the past 25 years. One of the members of the Kingsville club has known the leadership of the organization for most of this period. The Kingsville Rotary club has 10 years of experience working with the San Nicolas Rotary club, which has agreed to collaborate in this endeavor.

The Dar y Servir organization currently allocates 36 scholarships annually to students recommended by social service organizations in marginalized areas of Monterrey but many more scholarships are needed to support the education of students in this area, most of whom do not have the resources to pursue an education. The organization would like to provide more scholarships per year, but it lacks the resources to do so. In the absence of these scholarships, many of these youth would prematurely engage in casual labor, or worse. Many young people in areas of Monterrey such as La Campana—where the police are afraid to enter—become drug addicts and/or drug dealers. The number of students supported by Dar y Servir has declined in recent years because of decreased funding as foreign expatriates have left the city because of security issues. Dar y Servir volunteers meet with students, and often their parents as well, four times a year to check their progress, receive receipts, and distribute funds. The organization currently supports seven students at the Junior High School level, 15 students at the High School level, and 14 college students.

The proposed education project outlined in this grant application envisions a one-year District Grant project beginning August 16, 2013, and ending May 2014. The Kingsville Noon Club will donate US \$2,500 and request that District 5930 donate US \$2,500. The San Nicolas Rotary Club and the Monterrey District 4130 will develop a parallel funding source and award scholarships later on this year after they have had time to conduct fund raising events. Junior High Students will receive approximately US \$154 per year; High School students will receive US \$416 per year; undergraduate college students will receive US \$525 per year. The program provides several benefits to individuals in highly underserved and conflictive areas such La Campana in Monterrey. First, it provides a legal and honorable way out of poverty for the individual scholarship recipients. Second, these individuals serve as examples for their families and friends, who may realize that they, too, can aspire to a middle class way of life. Finally, the scholarship recipients and their families have an impact on the culture of their communities.

(See **Addendum A: Project Description** for additional information)

August 16, 2013

May 31, 2014

Anticipated Start Date

Estimated Completion Date

2. Other Non-Rotary Organizations

If this project involves a cooperating organization, please provide the name of the organization and attach a letter of participation from that organization that specifically states its responsibilities and how it will interact with Rotarians during this project.

Name of Organization: Dar y Servir , A. C.

Letter of participation from organization attached? Circle: **YES See Addendum B**

3. Active Rotary Participation

Please use the following list to identify the activities demonstrating the active involvement of the Rotarians in this project. If the list does not adequately describe the activities your club undertakes, please attach a description on a separate sheet. **Please consult Addendum A, Addendum AA, and Addendum B for more information.**

___ Assessment of needs and development of project plan.

The Kingsville Club has 10 years of experience working with projects in Monterrey. Our collaborating club, San Nicholas de los Garza in Monterrey and our cooperating organization Dar y Servir, A.C. and other agencies in Monterrey have documented the need of scholarships for low income students and all three entities are involved in planning the project.

___ Establishment of a committee of at least three Rotarians to oversee the expenditure of funds.

The Kingsville Rotary Club oversight committee includes President Scott Gines, Past President, Brad Womack, and Foundation Chair, Robert Diersing

___ Involvement in the implementation of the project.

The Kingsville Rotary Club invited the Dar y Servir A.C. to make a presentation about their activities over the years assisting low income students. They visited our Club on May 21, 2013 and our members were impressed with their organization. In addition, the Kingsville Rotary Club is in frequent communication with the San Nicolas Club about this grant proposal.

___ Provision of evidence of community involvement and ownership.

As outlined in the Project Description, Addendum A, a six-person committee will be formed, two members from each Rotary Club and two from Dar y Servir, A.C., to coordinate all aspects of the project. The first meeting was held July 13, 2013 in Monterrey.

___ Organization of meetings with local service providers, local officials and/or recipients.

The six-person committee will meet quarterly and/or communicate by email to coordinate individually with service agencies, local officials, business entities, educational institutions, scholarship recipients and parents concerning the details of the project.

___ Promotion of the project to local media, club and District meetings.

All three organizations, namely, Kingsville Rotary, San Nicolas de los Garza Rotary and Dar y Servir, A. C. will publicize information about the quarterly meetings as outlined in Project Description of this proposal.

4. **Project Budget**

Include a complete itemized budget for the entire project. Attach a **separate page** for your budget. Proforma invoices are requested for each item.

Pro Forma invoices attached? NO Consult Addendum C for budget details.

5. **Purchase of Equipment, Materials, or Supplies**

Who will own the equipment, material or supplies purchased with grant funds? (**Note: cannot be owned by a Rotarian or Rotary club.**) Who will be responsible for security and access control, maintenance, operating expenses, replacement parts, and storage costs of the equipment/supplies?
Not applicable for this grant.

6. **Proposed Financing**

Please list all financing and indicate cash or District Grant fund amounts.

<u>Amount contributing:</u>	<u>U.S. Dollars</u>
Rotary Club (Sponsor) Kingsville Noon	\$ 2,500
Partner Rotary Club:San Nicolas de los Garza	\$ ----
Subtotal:	<u>\$ 2,500</u>
Amount requested from District 5930 DDF	\$ 2,500
Funding provided by Monterrey District 4130	\$ -----
<hr/>	
Total Project Cost	\$ 5,000

Attach additional information as necessary if project financing does not equal budget. Provide detailed explanation. List additional sources if used.

Explanation Note:

The Rotary District 5930 Grant Application being submitted by Kingsville Rotary Club is a collaborative Grant which includes the active participation of San Nicolas de los Garza Rotary Club and District 4130 in Monterrey, Mexico. Please consult **Addendum A: Project Description, Addendum AA: Project Support Letter, and Addendum C: Project Budget for more details.**

7. **Grant Approval:** After review by the District Grants Sub Committee and approved by the District Rotary Foundation Committee Chair the grant will be funded when items 1-6 above have been completed to the satisfaction of the District Grants Sub Committee.

District Grants Sub Committee Chair

Date

District Rotary Foundation Committee Chair

Date

District Governor 2013-14

Date

The District Grant check should be sent to:

Name: _____ Scott Gines, Club President _____ Email scott.gines @tamuk.edu _____

C/o Rotary Club of: _____ Kingsville _____

Address: _____ 825 Alexander _____

City: _____ Kingsville, Texas _____ Zip: _____ 78363 _____

Upon approval of your Grant application, notification will be sent via email to the club president. The District Foundation Treasurer will be notified to issue a check to your club. It is recommended that a separate bank account be used to record DDF fund deposit(s) and subsequent check disbursements.

8. Final Report Submission:

**NOTE: ELECTRONIC SUBMISSIONS ARE ACCEPTED VIA CLUB RUNNER.
HARDCOPY MUST BE RETAINED IN FILE FOR FIVE YEARS.**

The Final Report shall include:

- a. A highly detailed and clearly organized report of expenses.
- b. **Copies of receipts** for purchases made with grant funds. Original receipts should be retained by the sponsor Rotary club as required by TRF, local, State, and/or Federal agencies.
- c. Detailed information regarding all beneficiaries of grant funds.
- d. A detailed account of Rotarian participation in the implementation of the project.
- e. A detailed narrative delineating the implementation of the project and how experiences garnered will inform/guide the club/district for the next year.
- f. A minimum of **one** photograph of the project.

9. Signatures: Minimum Two Rotarians Must Be Listed Who Will Provide Oversight and Management of the District Grant Funds

By signing below we agree to the following:

- a. The information in this application is true and accurate to the best of our knowledge.
- b. This application complies with the Terms and Conditions for The Rotary Foundation District Grants administrative requirements and strict adherence to the current Club Memorandum of Understanding.

- c. We understand and will comply with the required Rotary Foundation Grant management guidelines and procedures as stated above.
- d. We acknowledge that the **FINAL REPORT IS DUE 30 DAYS AFTER THE PROJECT IS COMPLETED OR BY MAY 31, 2014 WHICHEVER COMES FIRST.**
- e. We agree that the **FINAL REPORT SHALL INCLUDE COPIES OF RECEIPTS AND AT LEAST ONE PHOTOGRAPH OF THE PROJECT.**

Club President (Please print name): Scott Gines _____

Address: 825 Alexander, Kingsville, Texas 78363 _____

Signature: Scott Gines Date: 7/1/13

Phone: 361-786-0216 _____ E-mail: scott.gines@tamuk.edu

Rotary Club Foundation Chair (Please print name): Robert Diersing _____

Address: 7706 Nocona Club, Corpus Christi, Texas 78413 _____

Signature: Robert Diersing Date: 07/01/13

Phone: 361-985-1482 _____ E-mail: r-diersing@msn.com

Rotary Club Grant Project Manager (Please print name): Brad Womack _____

Address: 1638 West Santa Gerturdis, Kingsville, Texas 78363 _____

Signature: Brad Womack Date: 7/1/13

Phone: 361-455-8768 _____ E-mail: brad.womack@klebergbank.com

Send Grant Application, Progress Reports and Final Report to:

Mr. Jose L. Ceballos
District 5930 Grants Subcommittee Chair
1719 Matamoros Street, Suite 100
Laredo, Texas 78040
Office Ph: 956-723-7058
Mobile: 956-337-7058
Fax No: 956-271-7183

For District 5930 District Grants Committee Chair Use Only

Application Received	Date: _____	USD \$ Requested: _____
Application Approved	Date: _____	USD \$ Approved: _____
Progress Report Received	Date: _____	Date Approved: _____
Final Report Received	Date: _____	Date Approved: _____

Additional Comments/Notations:

Final District Grant Project Report Reviewed By:

District Grants Sub Committee Chair

Date

District Rotary Foundation Committee Chair

Date

District Governor 2013-14

Date

Addendum A: Project Description

We believe that the security situation in Monterrey will gradually improve, helping the prospects for humanitarian projects such as this one. In the course of the project, dozens of Rotarians, business managers and other citizens will become aware of Dar y Servir's scholarship program and its many benefits. We anticipate that many Rotarians and other individuals in both countries will decide to support the organization on their own, leading to sustainable funding for substantially more students than are currently served. Specifically, we recommend that Rotarians in our district and the Monterrey district contact international corporations such as Lowe's, HEB, Home Depot, national companies, etc. and concerned citizens to secure more scholarship donations for low income students next year.

In earlier years, the Kingsville Noon Rotary club made an annual trip by van to work in a senior citizen's center for indigent people in Monterrey, together with Rotarians from the San Nicolas club. The security situation does not permit such trips today, although this will, hopefully, not always be the case. As an alternative, the Kingsville club agrees to send at least one member to Monterrey by air once or receive representatives from Dar y Servir or the San Nicolas club in Kingsville to report on the progress of the program. Also we will form a six-person coordinating committee composed of two members each from the Kingsville Rotary club, the San Nicolas Rotary club and Dar y Servir organization to promote, monitor, supervise and evaluate the project. The committee will have virtual meetings via conference phone calls, email exchanges, or internet technology (e.g. Skype) four times a year. Finally, members of the Kingsville Rotary club, the San Nicolas club and Dar y Servir agree to participate in quarterly meetings to review scholarship applications, meet the candidates, select the scholarship recipients, monitor student progress and collect receipts for all expenses. Both Rotary clubs and the leaders of Dar y Servir will keep in contact through e-mail and occasional telephone calls.

Please Note on the Next Page:

**Addendum AA: Project Support Letter from
Rotary Club San Nicolas de los Garza**



Club Rotario
San Nicolas de los Garza
óx't~to 4130

San Nicolas Club
Belisario Dominguez # 2710
Jardin Obispado C.P. 64050

Monterrey, Nuevo Leon Mxico

To Whom It May Concern:

As President of the San Nicolas de los Garza Rotary Club in Monterrey, Mexico I would like to inform you of our desire to support and collaborate with the Kingsville Rotary Club in Texas regarding a District Grant being submitted to their District (5930). The title of the Grant is "Education Scholarships for Low-Income Students in Monterrey".

For the past 10 years our Club has collaborated with the Kingsville Club on a variety of successful projects providing assistance to a senior citizen center, women's shelter, employment training for the disabled, nutrition and health care projects in Mexico.

Our Club agrees to participate in the six-person coordinating committee as described in the grant. We will assist in the review of scholarship applications, selection of the recipients, monitoring of student progress and collection of student expense receipts. In addition, our Club will communicate with the Kingsville Rotary Club and Dar y Servir (Cooperating Organization) through email, phone calls and occasional visits about the progress of the project.

The San Nicolas Club also agrees to be the custodian of all the funds for the scholarship project. And, as recipients are selected by the six-member committee, our Club will issue checks in Mexican pesos to the individual students. Dar y Servir members of the

Sincerely yours,

A handwritten signature in blue ink, appearing to read "Gerardo Molina".

Dr. Gerardo Molina, President
Rotary Club of San Nicolas de los Garzá
Email address: clubrotariosannicolas@gmail.com



Bch'sario Dominguez 2710, Col. Jardin Obispado
Monterrey, Nuevo Le6n, Mico C.P. 64050
www.crsannicolas.org

Addendum B : Letter From Non-Rotary Organization: Dar y Servir A. C.

Rio Rhin 303 Pte.
Col. Del Valle
San Pedro Garza Garcia
N.L. 66220
Mexico
March 1, 2013

To whom it may concern:

As Chairman of the Board of Dar y Servir, A. C. I would like to tell you a little about Dar y Servir and our plan to coordinate our efforts with those of the Rotarians of San Nicolas and of Kingsville.

We are a low-cost, highly effective charity, helping young people to study from the junior-high-school level upwards. They are very poor and only by gaining an education will they have any chance to improve their lot. We have been operating for 25 years and over those years have supported more than 300 students. We have a whole host of success stories: for example, a marketing executive who now travels throughout the Americas when he came to us thinking that he would only finish junior high school; a student who is just finishing a degree in architecture and already working in a top architect's office; a young engineer who earned a best athlete of the year award for the state of Nuevo Leon, handed to him by the Mexican president... etc. We also have many dropouts. Our students live in very poor areas and sometimes have to leave their studies to support their families, or fall to the pressure around them, so we do lose a great number, but at least they were given a chance. We are very proud of our program and feel that we are truly making a difference.

Our objective is to increase the number of students we support to 100, but this target is entirely determined by the funds we can collect. We operate with the financial strategy of always having 3-years of funds in the bank. This ensures that we will never have to leave any of our students mid-studies. We currently support 36 students as a result of this limitation and are therefore looking for significant funding to expand. As a group, we all work without any remuneration; even our auditors, Price Waterhouse, work pro bono to ensure that all funds received in the form of donations go directly to the students. In other words, there are no administrative costs, except for a very nominal amount that our accountants charge to cover their costs. Furthermore, since we are audited by a very important firm, we can show transparent inflows and outflows with simplicity: funds in from donations and funds out directly to the students. Each student receives two checks per year, one per semester, and is required to sign a receipt which is attached to a copy of their ID and proof of domicile (a water or electricity receipt).

We would be more than willing to invite the Rotarians to our meetings with students (four times a year) and have one or two members on our board. We can also have ongoing contact with the Kingsville Rotarians. In fact, I will be travelling to Houston by

road for a medical checkup in June and my wife and I would be more than willing to address the group in Kingsville to explain our program and answer any questions.

With regard to the administering of funds, the Rotarians may look at our statements and the reports of our accountants and auditors at any time they wish. Our Treasurer keeps a very tight control of our funds and would be more than willing to meet with the Rotarians if they so desire.

At this time, we do not have any Rotary member on our board but, as stated above, would be more than willing to invite one or two members to our board. We meet approximately four times a year.

I believe that you have a video of our program and you may also read more about our operations at www.daryservir.org. If you require any further information of any kind, please do not hesitate to contact my wife or myself at: smoreira@prodigy.net.mx or by telephone at 52-81-8335-1760.

With many thanks for your attention and support,



Hector Moreira Rodriguez

Chairman of the Board of Dar y Servir, A.C.

Addendum C: Project Budget

	U.S. Dollars
Rotary Club (Sponsor) Kingsville Noon Rotary Club	\$2,500
Partner Rotary Club Monterrey: San Nicolas de los Garza Club	\$ -----
Subtotal:	<u>\$2,500</u>
Amount requested from District 5930 DDF	\$2,500
Funding from Additional Sources:	
Amount provided by Monterrey Rotary District 4130 DDF	\$ -----
Total Project Cost	\$ 5,000

Explanation Note:

Once the District Grant Application (5930) is approved, the District Grant officers will issue a check in the amount of the District award to the Kingsville Rotary Club. The District Grant (5930) funds and the Kingsville Club donation of \$2,500 will be combined and sent to the San Nicolas de los Garza Club's bank in Monterrey. The San Nicolas Club will serve as the custodian of the funds and issue checks in Mexican pesos to scholarship recipients according to their academic level. At a later time during this year the San Nicolas Club in Monterrey plan to collect funds from their club activities and create their own separate fund. They will add any donation from Monterrey District (4130) to their funds and provide scholarships to additional low income students as identified by the six-member committee. We envision this arrangement as a parallel fund raising with parallel and unified purposes.

Project Expenditures:

The six person coordinating committee mentioned in the Project Description, Addendum A, will review, discuss and select the scholarship winners. An annual scholarship will be awarded to Monterrey low income students in Mexican pesos equivalent to the following amounts in US dollars; Junior High School students \$154, High School Students \$416, and Undergraduate College Students \$524. The San Nicolas Rotary Club will issue each recipient two checks per year, one half for the first semester and one half for the second semester. Each semester recipients must provide receipts for all of the expenditures they incurred which may include; education institutional fees, books and materials, transportation, uniforms, and other related costs. The six-person coordinating committee will monitor the funds expended each semester. The committee will also verify academic progress and the collection of receipts for each scholarship recipient. Also, the Price Waterhouse firm will provide an auditing report to ensure accountability for all aspects of the grant funds.